



Please return to \_\_\_\_\_ (Title) \_\_\_\_\_ (Room #)  
 by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**ELEMENTARY TEACHER REPORT for Upcoming IEP**

This report will assist the Special Education Case Carrier in writing the student's DRAFT IEP including the Present Levels of Academic Achievement and Functional Performance, goals and objectives, as well as accommodations, modifications and behavior plans for his/her upcoming IEP meeting.

**To be completed by the Special Education Case Carrier:**

\_\_\_\_\_  
 (Teacher to Complete this Report) (Class/Course/Subject) (Time/Period)  
**You are invited to attend the IEP for:**  
 Student Name: \_\_\_\_\_ Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ School: \_\_\_\_\_  
 scheduled for \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ in \_\_\_\_\_.  
 (Day) (Date) (Time) (Location/Room)

**The areas marked below are to be completed by the**  
 **General Education Teacher**  **Special Education Teacher**  **Other** \_\_\_\_\_  
**Please complete the marked sections only.**

**PRESENT LEVELS OF ACADEMIC ACHIEVEMENT AND FUNCTIONAL PERFORMANCE**

Circle a rubric score for each area marked. IEP goals will be developed for any areas marked a 1 or a 2. Please comment in the "Evidence" column for all questions marked a 1 or 2.

- 1- Does Not Meet Standards
- 2- Sometimes Meets Standards
- 3- Meets Standard
- 4- Exceeds Standard

**I.  ELA-Reading (Standard 1.0) /Reading Comprehension (Standard 2.0)**

Can the student:	Rubric:	Evidence:
- exhibit Concepts About Print?	1 2 3 4	
- exhibit Phonemic Awareness?	1 2 3 4	
- decode one syllable words?	1 2 3 4	
- decode multi-syllabic words?	1 2 3 4	
- read with fluency?	1 2 3 4	
- comprehend text?	1 2 3 4	
- retell text?	1 2 3 4	
- use reading strategies to read textbooks?	1 2 3 4	
Letter Identification _____/_____	Oral Reading Fluency (CBM score) _____ CWPM	
Letter/Sound _____/_____	CBM instructional grade level _____	
Sight Word Recognition _____/_____	Curriculum Based Assessments: _____	
Most Recent Benchmark Book Assessment: _____	Gr. Level Equivalent _____	
Fiction or Non-Fiction Pass or No Pass	Benchmark Score _____% Comprehension ____/_____	
Additional Comments for Reading: _____		

**II.  ELA-Writing Strategies (Standard 1.0)/Writing Applications (Standard 2.0)**

Can the student:	Rubric:	Evidence:
- use phonetic spelling when unsure of a spelling?	1 2 3 4	
- apply rules of encoding when spelling?	1 2 3 4	
- write complete sentences/paragraphs appropriate to grade level?	1 2 3 4	
- use grammar and sentence structure appropriate to grade level?	1 2 3 4	
- write using his/her own ideas?	1 2 3 4	
- use punctuation appropriate to grade level?	1 2 3 4	
Additional Comments for Writing: _____		

III.  **ELA-Receptive/Expressive Language**  **CELDT test: Date** \_\_\_\_\_ **LEP level** \_\_\_\_\_

**Can the student:**

*Rubric:* \_\_\_\_\_ *Evidence:* \_\_\_\_\_

- respond to/ask questions to an adult/peer?	1	2	3	4
- look at his/her audience when responding or speaking?	1	2	3	4
- speak clearly?	1	2	3	4
- contribute to classroom discussion?	1	2	3	4

Additional Comments for Receptive/Expressive: \_\_\_\_\_

IV.  **Mathematics**

**Can the student:**

*Rubric:* \_\_\_\_\_ *Evidence:* \_\_\_\_\_

- compute problems appropriate for grade level?	1	2	3	4
- access and solve word problems?	1	2	3	4
- apply knowledge of other standard areas appropriate to grade level?	1	2	3	4

Most Recent Basic Math Facts Tests:

An accommodation was used on this assessment (please specify): \_\_\_\_\_

A modification was used on this assessment (please specify): \_\_\_\_\_

	Score	Time	Pass/ No Pass	Date		Score	Time	Pass/ No Pass	Date
+					x				
-					/				

Additional Comments for Math: \_\_\_\_\_

**Please use the following rubric for the final three areas:**

**1- Never/Rarely**

**2- Sometimes**

**3- Usually**

**4- Always**

V.  **Pre-Vocational/Vocational**

**Does the student:**

*Rubric:* \_\_\_\_\_ *Evidence:* \_\_\_\_\_

- complete classwork?	1	2	3	4
- complete homework?	1	2	3	4
- stay on task?	1	2	3	4
- begin tasks in a timely fashion?	1	2	3	4
- complete tasks in a timely fashion?	1	2	3	4
- maintain a notebook?	1	2	3	4
- exhibit motivation?	1	2	3	4
- exhibit dependence?	1	2	3	4

Additional Comments: \_\_\_\_\_

VI.  **Social Adaptive Behavior**

**Does the student:**

*Rubric:* \_\_\_\_\_ *Evidence:* \_\_\_\_\_

- have friends, socialize with peers?	1	2	3	4
- accept responsibility?	1	2	3	4
- exhibit respect towards adults/peers?	1	2	3	4
- use appropriate language?	1	2	3	4
- follow rules?	1	2	3	4
- exhibit excessive talking?	1	2	3	4
-exhibit frequent absenteeism/tardiness?	1	2	3	4

Additional Comments: \_\_\_\_\_

VII.  **Accommodations and Modifications Feedback** (use additional paper if needed)

Please indicate any accommodations (those that do not alter the standards) that have been helpful for the student \_\_\_\_\_

Please indicate any modifications (those that significantly alter the standards) that have been helpful for the student \_\_\_\_\_